



February 2010

JOB OPENING: Consulting Projects Manager

Candidate sought to manage the consulting projects division of World Perspectives. WPI's consulting division engages in a wide range of projects involving market analysis, policy analysis, investment analysis, plus audit and evaluation.

Responsibilities:

- Research and tracking of agriculture-related RFPs issued by agricultural export/cooperator groups, government agencies, multilateral financial institutions, private companies, etc.
- Drafting of project proposals (with input from staff experts), including the budget allocation and timelines.
- Development of project teams utilizing the company's retinue of experts.
- Project management, especially those contracts involving audit and evaluation work.
- Project participation, especially those involving industry survey work.
- Coordinating other company functions including its information products division, and general administrative functions.
- Editing of written documents submitted by consultants to the firm.

Growth Objectives:

- Build on the number of consulting contracts obtained by the firm.
- Add to the number of outside skilled analysts/consultants available to the firm.
- Improve the layout, coverage, quality, delivery and profitability of WPI consulting projects.

Basic Skill Set Requirements:

- Knowledge of RFPs and ability to draft successful proposals.
- Project and small business management skills.
- Knowledge of audit and evaluation procedures.
- Knowledge of the food and agriculture sector.
- Experience with an export cooperator a plus.
- 8-10+ years of experience.

Compensation:

- Base salary commensurate with experience and the cost of living in Washington, D.C.
- Retirement (401-K) package, health plan benefits, etc.
- Incentives for new and retained customers

We encourage highly-motivated, analytically-minded candidates to send a cover letter, resume, plus two to three project and writing examples to Laura Melton at World Perspectives, Inc. at 1300 Pennsylvania Avenue, NW, Suite 380, Washington, DC 20004. Email: wpi@agrilink.com.